



WHATCOM HUMANE SOCIETY - JOB DESCRIPTION

JOB TITLE	Wildlife Care Intern
FUNCTIONS	To assist wildlife center staff in providing the wildlife patients with the highest quality humane care and attention, including but not limited to animal husbandry, cleaning, customer service, administrative, and maintenance tasks.

Wildlife Care Interns learn and perform the fundamentals of wildlife rehabilitation, including daily cleaning, feeding, and care of wild patients. Interns help staff with admissions, triage, and treatment procedures (such as gavage feeding, oral medication administration, and fluid therapy), as well as aid with releases and rescues.

DUTIES AND RESPONSIBILITIES:

1. Ensure that humane care and proper attention is provided for all wild animals in the Society's care.
2. Perform all duties and tasks according to Washington State laws and wildlife center protocols, signage, binders, and manuals.
3. Arrive on time for shift and work through the duration of the scheduled shift.
4. Be prepared and willing to assist/communicate with staff and other personnel.
5. Be flexible with scheduling as schedules often change.
6. Be productive while on shift and take initiative. Understand and manage animal care priorities during the busy baby animal season.
7. Safely and effectively handle, restrain, and care for all assigned patients.
8. Be observant and quickly communicate changes or issues in the health status or behavior of wildlife patients.
9. Assist with training wildlife center volunteers and newer interns, and take initiative in mentoring.
10. Complete daily opening and closing cleaning and maintenance tasks.
11. Complete daily tasks which may include:
 - a. Perform patient care: feeds, weights, bedding changes and enclosure cleaning.
 - b. Carry out staff directions: weights, diet preparation (including dead prey and/or live insects), enrichment, and enclosure set - up and take down.
 - c. Fill out all aspects of charts fully and correctly.
 - d. Care for any educational ambassadors.
 - e. Clean and sanitize the facility while meeting safety regulations.
 - f. Assist with the release of fully rehabilitated wildlife patients.
 - g. Assist with patient intakes and administrative work.
 - h. Answer a high volume of telephone calls and respond to voicemails.
 - i. Help staff with admissions, triage, and treatment procedures after appropriate



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training is complete.

12. Assist with transport of wildlife patients between permitted facilities for continued care.
13. Be able to maintain a level of skill set once documented training has occurred.
14. Communicate with the wildlife center manager for all grievances.
15. Maintain facility maintenance.
16. Other duties as assigned.

QUALIFICATIONS:

1. Ability to work well and communicate professionally with all personnel and the public, both verbally and in writing.
2. Ability to work in the working conditions described below.
3. Humane focus in regards to all animal species.
4. Ability to follow and carry out all posted protocols and all verbal and written instructions
5. Mature, honest, hard – working, ability to work independently and in a group setting.
6. Possess a positive attitude, be a team player, and exhibit a strong attention to detail.
7. Show a high level of patience and compassion when interacting with the public, and represent services positively, accurately, and concisely.
8. At least 18 years of age, good physical health, the ability to lift 50 lbs. and pass a physical examination.
9. Highly motivated toward the welfare and humane treatment of all animals.
10. A strong belief in the Society's mission and activities.
11. Ability to organize, prioritize, and manage multiple tasks.
12. Willingness to learn and accept supervision and constructive feedback.
13. Adhere to specified COVID guidelines.



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WORKING CONDITIONS:

Must work irregular hours including: overnight shifts, 8 - 10 hour shifts, weekends, and holidays. Be able to deal with unruly, vicious, and dangerous animals humanely. Be able to work in a fast-paced environment and stressful situations. Be able to carry out strenuous physical activity, including being on your feet for at least 4 hours at a time, no guaranteed breaks, lifting and carrying heavy objects/animals, and other physically demanding tasks as assigned. Be willing to carry out repetitive tasks. Be prepared to have exposure to parasites and infectious diseases, and wear all provided PPE. Be prepared, able, and willing to work in all climates and weather exposures in Washington State. Be willing and prepared to assist staff after hours and on days off for emergencies. Be prepared and willing to work solo as well as with up to 10 people at a time, depending on patient needs.

Onsite housing is provided on a limited first come, first serve basis. Please email wildlife@whatcomhumane.org for more information!

The organization reserves the right to change the job duties and responsibilities, as business requires. This job description does not constitute a written or implied contract of employment.

Date

Signature

HOW TO APPLY:

1. Please submit the application found at www.whatcomhumane.org/wildlife, a current resume and essay of intent to wildlife@whatcomhumane.org OR mail to WHS WLC Attn: Alysha Evans 5602 Mission Road, Bellingham, WA, 98225 by February 1st 2022.